

Duval County Public Schools  
**Chaperone Responsibilities on Field Trips**

The following list identifies your responsibilities as a chaperone when accompanying students on Duval County Public School field trips. Please review the list, sign, and return to your child's teacher as soon as possible if you are interested in being a chaperone.

- Must be 21 years old or a parent of a student going on this field trip.
- No children except for those in the participating class or group may attend this field trip.
- Accompany students on the bus and assist as needed.
- Provide close supervision of small groups (no more than 10 students).
- A list of names in your group will be provided to you.
- Medications will only be administered to students by school personnel.
- Follow assigned agenda of activities.
- No tobacco or alcoholic beverages are permitted on field trips.
- NO SWIMMING IS ALLOWED on any field trip.
- IMMEDIATELY report ANY PROBLEMS directly to the teacher.
- Arrive promptly for departure of trip.
- Will attend orientation for Out-of-County trips.

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Parent Signature

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Date

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Print Parent's Name

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Print Student's Name

Duval County Public Schools  
**Student Release Form**

I, \_\_\_\_\_, will take full responsibility for my child,  
(Parent's Name)

\_\_\_\_\_, at the end of the \_\_\_\_\_  
(Child's Name) (Field trip destination)

trip on \_\_\_\_\_. I will be responsible for the supervision and transportation of my  
(Date of field trip)

child. I release the Duval County School Board, ALL of its employees, and the bus contactor from any  
liability for my child.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Principal's Signature or Witness Signature if Principal is unavailable